



SERBIA DEMAND LETTER

VISA FOR 12 MONTHS, VISA CORRIDOR FOR 6 MONTHS.

A Serbian company is looking for auxiliary workers to clean the premises.

- Men and women up to 55 years old
- Monthly salary: 450 euros;
- Free accommodation, one meal a day - free of charge
- Visa application - by scans of documents
- The offer is valid for citizens of all countries (except Iraq, Iran, etc.)

A passport is required for submission.

What we offer:

- Professional support and consultations during the employment procedure with the employer
- Assistance in sending documents to the specified address
- Meeting candidates at the airport.

Assistance in preparing the necessary documents for obtaining a visa:

- Contract letter
- Letter of invitation to stay
- Visa/stay card application form

What we need:

- A passport valid for at least 6 months (depending on the requirements of a particular country, the requirements for the validity of the passport may differ)
- Home address information
- Your mother's first and last name (maiden name)
- Resume in English
- English language skills at least A2 level for each candidate.
- At least primary education.
- Only for construction workers: Proof of relevant education/experience, i.e. diplomas, certificates,
- letters of recommendation or any other relevant materials.

Processing time: TRC card for 1 year

3-4 months - Preparation of documents on the Serbian & end to end process.

CLEANERS

Country: **Belgrade, Jagodina, Subotica, Sremska Mitrovica.**

- **Salary:** 600-900 EUR net / month, depending on number of hours.
- **Work schedule:** Work schedule: 9-10 hours (additional hours are possible upon agreement) per day. 6:30 AM – 4:00 PM, 5 working / 2 no fixed weekend-days.
- **Accommodation:** provided an employer of 2-3 people in a room.
- **Responsibilities:**
 - General cleaners of offices, shopping centers or apartments.
 - Only with at least 2 years of cleaning experience
- **Requirements:**
 - Secondary School Graduation, at least able to speak basic English to communicate with Company and colleagues.
- **Additional information:**
 - Medical & Insurance - provided
 - Contract period - 24 months

Type of employment: only official employment. A contract is signed with the employee.

CONSTRUCTION HANDYMAN

Place of work: Belgrade, Subotica

Salary: 700-1000 euros net / month, depending on the number of hours.

Work schedule:

- 8-10 hours / day
- Monday-Saturday, Sunday is a day off
- Overtime work by agreement.

Accommodation: provided by the employer of 2-3 people in a room.

Type of work: bricklaying, wall laying, pouring concrete, drywall, plasterboard

Responsibilities:

- Work in teams on the construction of private houses. Construction of a shopping centre - 6-year project. Both internal and external work! We are looking for need people with work experience!

Requirements:

- Primary education, at least basic knowledge of English to communicate with the company and colleagues.

Additional information:

- Medical insurance is provided
- Accommodation and meals - provided
- Contract duration: 12 months

Type of employment: official employment only. A contract is signed with the employee.